

LESSEE	SPACE
Last Name: _____ First Name: _____ Street Address: _____ City/State/Zip: _____ D.L. & State: _____ S.S.N.: _____ Email: _____ Phone: _____ Cell Phone: _____	Space(s): _____ Vehicle Type: _____ Building: _____ Length/Width: _____ Monthly Fee: _____ Color: _____ Electric: _____ 2nd Vehicle: _____ Admin. Fee: _____ Length/Width: _____ K.F. Deposit: _____ Color: _____ Key Fob #: _____ Access Code: _____ Guest Access: _____
AUTOMATIC PAYMENTS	VEHICLE(S)
Name On Card: _____ Type Of Card: _____ Card Number: _____ Exp Date: _____ CCV Code: _____ Billing Zip: _____ Authorized Signature: X	Make: _____ Model: _____ Year: _____ License Plate: _____ State: _____ VIN: _____ Make: _____ Model: _____ Year: _____ License Plate: _____ State: _____ VIN: _____ Vehicle information for each vehicle stored on the property must be provided
CO-OWNER/LIEN OR SECURITY INTEREST	INSURANCE
<p>Is there a co-owner of the stored property? YES NO</p> Co-Owner: _____ Phone Number: _____ Address: _____	Insurance Co: _____ Agent Name: _____ Policy Number: _____ Effective Date: _____ Expiration Date: _____
<p>Is there a lien/security interest on the property? YES NO</p> Lien/Security Interest Holder: _____ Phone Number: _____ Address: _____	<p>A copy of your proof of insurance must be provided as well for each vehicle stored on the property</p>
RENTAL ACCEPTANCE	AMOUNT DUE TODAY
<p>By signing and dating below you acknowledge that you have read and agreed to both pages of this rental agreement and have not falsified any information in this document to the best of your knowledge</p> Print Lessee Name: _____ Date: _____ Lessee Signature: X	Rent (may be prorated and will include next months rent after the 15th of the month): _____ 10 AMP Electric: _____ Key Fob Deposit (will be returned when same key fob is returned in good working order): _____ Administration Fee: _____ <div style="border: 1px solid black; background-color: #d3d3d3; padding: 5px; display: flex; justify-content: flex-end; align-items: center;"> Total: </div>

FACILITY RULES AND REGULATIONS

1. This facility is operated in accordance with the **Louisiana Self-Service Storage Facility Act**. All sizes quoted are approximate.
2. Each month's rent is due and payable on the first (1st) day of each month until terminated by either OWNER or LESSEE in writing.
3. **Late Payment:** A late payment charge of \$10 will be due if payment is not made by the fifth (5th) day of the month, and \$2 per day beginning on the sixth (6th) day until balance has been paid in full.
4. **Overlock Charge:** Gate access will be denied on the sixth (6th) day payment is late. An Overlock Charge of \$25 will be assessed on the tenth (10th) day payment is late.
5. The term of the agreement shall commence on the date set forth above and automatically continue on a month to month basis under the same terms and conditions as the previous month, until LESSEE has given written notice to OWNER at least 10 days in advance of vacating date, and has removed his personal property from the premises. The storage unit must be vacated on or before the last day of the month for which rent has been paid and all terms and conditions of this agreement are met by the LESSEE.
6. Rent will not be prorated when you vacate a unit. If your unit is not vacant on the first (1st) day of the month, a full month's rent is due.
7. **Electric:** A 10amp plug is available for a monthly rate of \$15. Any use of electric, even for one day, will result in LESSEE being charged for a full month's rent due immediately.
8. **Gate Access:** LESSEE may not follow another vehicle into facility without first entering their own access code.
9. LESSEE agrees to keep OWNER updated of any address and phone number changes.
10. LESSEE agrees to provide to OWNER all information of any and all parties holding a security interest or lien(s) on the property stored.
11. LESSEE agrees to not conduct any repairs or renovations on the vehicle or vessel and will keep the vehicle or vessel in drivable condition and will keep trailer(s) and other such vehicles road-worthy at all times.
12. **Restrictions and Rules:** All fuel tanks must be kept less than one quarter full. Smoking is prohibited on the premises. Interior walls and floors must be protected from oil or other chemical spills. LESSEE shall at all times maintain a drip pan under all tanks and operating parts of the stored vehicle or vessel sufficient to retain all fluids maintained in the stored vehicle or vessel. LESSEE shall not use the premises for the storage of any gasoline or other fuel, oil, grease or other lubricant, tires or batteries except that which may be contained in the operating parts of the vehicle or vessel stored. All sanitary toilet and collection tanks shall be appropriately drained before storing the vehicle or vessel at the leased space and, if appropriate, the stored vehicle or vessel shall be properly winterized. Storage of any flammable, hazardous or illegal substance or article is prohibited.
13. **Termination:** OWNER has the right to terminate the LESSEE'S use of the premises and require the LESSEE to remove their titled property with ten (10) day advance written notice unless the titled property becomes a health or safety risk to the storage facility in which case the owner will consider it an emergency and may exercise their right to remove from or move within the storage facility the titled property.
14. **Insurance:** LESSEE agrees to maintain or secure fire, extended coverage and comprehensive liability insurance covering the full insurable value of goods or property stored on the premises.
15. **Sale of Contents:** In the event of default in the payment of rent or if the OWNER determines the stored personal property abandoned by the LESSEE the OWNER'S claim of lien shall be enforced in accordance with the Louisiana Self Service Storage Facility Act and any other applicable Louisiana Law.

Lessee Initials:	Date:
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FACILITY FEES

Late payment charge (on fifth day late)	\$10.00
Late payment charge beginning sixth day late and every day until balance is paid	\$2.00
Returned check fee	\$25.00
Required vacate notice not given (ten days written notice required for move out)	\$25.00
Over-lock charge (ten days past due)	\$25.00
Certified mail charge	\$10.00
Lien sale advertisement charge	\$50.00
Stain/oil damage fee	\$25.00
Transfer fee	\$5.00
Statement fee	\$3.00

Lessee Initials:	Date:
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PRIVACY POLICY

Our privacy policy is available upon request to any tenant or employee. The policy was created to help ensure the security of personal information we collect, including driver's license numbers, dates of birth, and social security numbers. The sensitive personal information we collect from our tenants in conjunction with the leasing process may be used at our discretion to perform background checks, which may include a credit check before the lease is executed, anytime during the leasing process, or in conjunction with collection of delinquent funds. The information may also be shared with law enforcement authorities. All files containing sensitive personal information are kept in a locked file accessible by key to only authorized representatives of this facility. Any information kept on a computer is password protected and accessible only to representatives of our facility. Files containing sensitive personal information are disposed of by shredding all documents.

Lessee Initials:	Date:
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